

2022 Summer Term 1 Final Exam Timeline:

ACTION REQUIRED	TIME	DATE	ACTIONED BY	ACTIONS
OPENS		April 20, 2022	Department	SISC Exam Request Tab (UBCO Exam Request Tab User Guide)
DEADLINE	1530	May 18, 2022	Department	Departments to enter exam requests via the SISC Exam Request Tab
	1630	May 18, 2022	Scheduling Services	Scheduling Services to distribute Exam Tab Report
		May 19, 2022	Department	Departments to verify all required exam requests appear correctly in the Exam Tab Report (request not appearing in the report will not be scheduled)
DEADLINE	1600	May 20, 2022	Department	Departments to ensure all exam errors have been corrected and missing exam requirements have been entered in the SISC Exam Tab
DEADLINE	1600	May 20, 2022	Department	Requesting Special Accommodation. For information on the process click here
		May 23, 2022	Scheduling Services	Scheduling Services to distribute final Exam Tab Report
		May 27, 2022	Scheduling Services	Scheduling Services to distribute final Exam Schedule
		May 27, 2022	Scheduling Services	Exam Schedule Published

2022 Summer Term 2 Final Exam Timeline:

ACTION REQUIRED	TIME	DATE	ACTIONED BY	ACTIONS
OPENS		June 8, 2022	Department	SISC Exam Request Tab (UBCO Exam Request Tab User Guide)
DEADLINE	1530	July 6, 2022	Department	Departments to enter exam requests via th SISC Exam Request Tab
	1630	July 6, 2022	Scheduling Services	Scheduling Services to distribute Exam Tab Report
		July 7, 2022	Department	Departments to verify all required exam requests appear correctly in the Exam Tab Report (request not appearing the report will not be scheduled)
DEADLINE	1600	July 8, 2022	Department	Departments to ensure all exam errors have been corrected and missing exam requirements have been entered in the SISC Exam Tab
DEADLINE	1600	July 8, 2022	Department	Requesting Special Accommodation. For information on the process click here
		July 11, 2022	Scheduling Services	Scheduling Services to distribute final Exam Tab Report
		July 15, 2022	Scheduling Services	Scheduling Services to distribute final Exam Schedule
		July 15, 2022	Scheduling Services	Exam Schedule Published